
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

March 26, 2008 Minutes

Chairs: Linda Kot, Susanna Rodriguez

Next Meeting: Wednesday, April 23, 2008, 10:30 a.m. – 12:00 p.m., Primavera, 151 W. 40 th Street

Report to TPCCH General Meeting April 10th
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| <ul style="list-style-type: none">■ Recommend that PTEH become a full committee■ Recommend consideration of 2 special May meetings for the gaps analysis |
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TOPICS DISCUSSED

1. **Minutes.** Barbara Montrose moved and Nick Jones seconded to accept the minutes of the previous meeting as presented. Motion passed.
2. **State Agency Barrier Feedback survey.** Barbara Montrose presented and received feedback on the State Agency Barrier Feedback survey from the Arizona Interagency Coalition on Homelessness.
 - **Next step:** Barbara will transmit answers to the Coalition.
3. **Committee Chairs.** Linda Kot noted that this is the time to review chairs and report to General Council in May. Linda noted that she will end her two-year service as a CoS Committee co-chair June and remain on the committee. Susanna Rodriguez said that she is willing to continue as co-chair but may face unusual challenges due to many retirements from the City's Community Services Department coupled with a City hiring freeze. Barbara Montrose nominated Valerie Quadros for co-chair. Nancy Panico seconded.
 - **Next step:** Linda will contact Valerie to see if she is willing to serve.
4. **PTEH Update.** Leslie Carlson reported. The Committee has continued developing the structure for the Plan to End Homelessness Leadership Council. Leslie has visited with City Council and County Board representatives to develop their awareness and enlist their support. They will have a structure draft to show to General Council for feedback and approval in a month.

Leslie reported that the PTEH Subcommittee voted to recommend that PTEH become a separate committee, giving the recommendation the status of a seconded motion. Motion passed.

 - **Next step:** Committee will present the General Council with a recommendation that PTEH become a committee.
5. **Pima Prevention Partnership.** Ken Walker presented. He thanked Steve Nelson for significant input regarding the history of the TPCCH HUD grant preparation process. He noted that Sylvie Morel-Seytoux, a PPP consultant has gathered and compiled the bed capacity survey responses data into a chart, which was circulated at the meeting. All surveys were submitted except that from Comin' Home. Ken is compiling the APRs and has received 15 by emails and four in hard copy to date. Barbara Montrose noted that she had sent hers immediately upon request although it was not among the 15 named.
 - **Next steps:** a.) Linda will contact Comin' Home regarding the bed capacity form.
 - b.) If the surveys are not forthcoming, Committee will request a letter from TPCCH to Comin' Home.
 - c.) City and County representatives will remind Comin' Home that these surveys are a requirement of their funding and must be submitted by April 9th.

6. **Needs Assessment.** Ken Walker reported that PPP is preparing for gaps analysis. Because the SuperNOFA will not be out until July 1st, they propose that the General Council conduct gaps analysis in May. He will submit an APR chart similar to the bed capacity chart to the committee soon. Leslie noted that the committee is gathering information on new local housing programs that are not HUD-funded.

Street Count numbers were discussed. All are finalized except the inclusion of the 95 families reported from Catalina by Elizabeth Anderson of Catalina Community Services. Explanation for that estimate is required.

Steve Nelson presented a study by the Corporation for Supportive Housing to inform the TPCH gaps analysis process. The study addressed how to annualize the number of persons expected to need service. It noted that point-in-time counts are biased to long-term homeless persons and underestimate the number of persons who may experience short-term homelessness in any given year. TPCH has never tracked or estimated the number of persons being served per year, Steve said. Copies of the study were provided for interested persons.

Leslie Carlson noted that the Community Food Bank maintains a data base of information from all the food pantries that they support. This includes number of persons receiving food boxes who self-identified as homeless.

- o **Next steps:** a.) Mary Ochoa will follow-up with Catalina Community Services within two weeks
- b.) PPP will present the plan for gaps analysis to the committee at the April meeting.
- c.) Committee will suggest that General Council call two special meetings for gaps analysis.

7. Old Business.

- **Goals updates.** Linda Kot noted that copies of prior year's goals were distributed to the responsible parties. The co-chairs will report next month.
 - **Next step:** TPCH Administrative Coordinator will distribute a copy of last year's Exhibit 1 to committee members.
- **New Samaritan Project.** TPCH can submit a request for a new Samaritan Project with its HUD SuperNOFA application. Suggestions are solicited. Some participants noted that funding is questionable in the current budget climate. Steve Nelson noted that Congressional has received a budget recommendation for a \$25-million Family Rapid Re-housing demonstration project that may replace Samaritan Projects.
- **New Housing Inventory.** Linda reported that this is an ongoing process,

8. **Next Meeting:** Wednesday, April 23rd, 10:30 a.m.-12:00 p.m., Primavera Foundation, 151 W. 40th Street.

Submitted by Settle Madden

Attendance

Name	Organization	Email
Jennifer Andersen	New Beginnings for Women and Children	jandersen@nbwctucson.org
Jodie Barnes	City of Tucson	jodie.barnes@tucson.gov
Lori Block	ICH	lori.block@ichtucson.org
Leslie Carlson	TPCH Implementation Coordinator PTEH	lacarlson@comcast.net
Pat Carnes	Compass Health Care	pcarnes@compasshc.org
Nick Jones	Old Pueblo Community Services	nick@helptucson.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Robert Miller	Comin' Home	roe36@netzero.com
Barbara Montrose	Community Partnership of Southern Arizona	Barbara.montrose@cpsa-rhba.org
Sylvie Morel-Seytoux	Consultant for Pima Prevention Partnership	Sylvie.consulting@yahoo.com
Steven Nelson	Jackson Employment Center	snelson@csd.pima.gov
Mary Ochoa	Department of Economic Security FAA	mary.ochoa@azdes.gov
Nancy Panico	Open Inn	npanico@openinn.org
Susanna Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
Jennifer Walker	New Beginnings for Women and Children	Jennifer@tucsoncenters.org
Ken Walker	TPCH CoC Consultant	kwalker@thepartnership.us