
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

September 26, 2007 Minutes DRAFT

Chairs: Linda Kot, Susanna Rodriguez

<p>Next Meeting: October 24, 2007, 10:30 am – noon Primavera, 151 W 40th Street.</p>
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<p>Report to TPCCH General Meeting August 9th</p>

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| <ul style="list-style-type: none">■ CoC Consultant Process■ Lottery Homeless Funds Survey |
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TOPICS DISCUSSED

1. **Minutes deferred.** Minutes of the August 22nd meeting were approved by consensus.
2. **Continuum of Care Consultant.** Linda Kot **reported** that Vicki Van Dreele has let the committee know that she will not be available to serve as the TPCCH CoC Consultant because she has accepted a full-time position. She will provide historical materials and orientation to the selected consultant.

Beth Carey noted that Arizona Department of Housing (ADOH) has agreed to provide \$35,000 with a consultant rate of \$100 per hour. Lori Block agreed as ICH Director that ICH will limit the administration fee to \$2,000. Another \$2,000 was allocated by the General Council from the TPCCH General Fund, making a total of \$35,000, after administration fees, be available for the consultant position.

Participants reviewed and revised the scope of work and qualifications as attached.

 - **Next steps:** a.) Steve will request a copy of the County's independent contractors.
b.) Beth will provide the committee chairs with a list of to which the consulting opportunity was distributed last year.
3. **PTEH Update.** Leslie Carlson reported. The most recent meeting was September 13th. The next meeting is tomorrow. The committee is working on the following items.
 - **Cost Study.** The Homelessness Cost Study by the University of Arizona's Dr. Kelly Smith was submitted to the Arizona Department of Economic Security (DES) as a Phase 1 Pilot Study because of concerns about incomplete data and lack of interpretation. Dr. Smith and the subcommittee agreed that the subcommittee should do the interpretation. Concerns about the date included no reports from important homeless services providers, differences among agencies in what was reported as homeless services, and different reporting periods.

The PTEH Subcommittee is currently considering how a completed study might help them reach their goals, whether to do further study, which measurements would be needed for specific uses of the study, and whether to invest more resources to complete the study. CoS Committee members are invited to comment through PTEH Subcommittee participation or by emailing Mary Pat Sullivan at mpsullivan@cox.net.

Distribution of the study to date has been to the DES, the TPCCH Chair, members of the PTEH Subcommittee, and members attending a meeting of the Interagency and Community Council on Homelessness, who requested copies after Leslie gave them a presentation. All recipients received notice that the phase 1 study is for internal use only. The 2007 TPCCH Annual Conference focused on how to study costs and featured only the fire and police department findings. The Tucson Citizen ran an article by Sheryl Kornman reporting on these.

 - **Next step:** Distribute copies of the cost study to CoS Committee members.
 - **Next Directors Luncheon.** The next directors' luncheon is scheduled for Friday, October 26th. The target audience is executive directors who have not yet participated, and public and elected officials.

PTEH Update cont'd.

- **Work Plan Development.** Development of work plan steps for PTEH 2007-2008 Action Plan. continues. Prevention has been addressed and is in progress. Step for the area of employment will be addressed tomorrow.
 - **Capital Funds Expenditure.** The committee was granted by ADOH \$125,000 for leverage in creating new housing for homeless persons that must be committed by December 31, 2007. Ideas include using the funds to tie in or add on to an existing project, and/or to have an existing project designated units for the chronically homeless. Leslie reported that she has researched and prepared a list of potential projects for the committee to consider, and invited participants to suggest others for consideration.
 - **Public Relations, Training, and Printed Materials.** The subcommittee also needs to expend by December 31, 2007 a total of \$20,000, some of which will be spent on the upcoming directors' luncheon. Some will be spent to reproduce the PTEH for distribution. The committee will further discuss this tomorrow and welcomes suggestions.
 - **MSW Students.** The Subcommittee is receiving assistance from a total of four Arizona State University Masters of Social work program students. Two are working as interns on the best way to improve the "Need Help" brochure. They will question outreach workers and homeless persons about the resource, how it is used and how it could be more useful. Two other students will take on other tasks as part of a class project.
 - **Downtown Merchants.** Leslie reported that she participated in two meetings regarding the Downtown Merchants' concerns about homeless persons: the City Council meeting call to the audience at which the merchants' initially expressed their concerns; and the follow-up meeting organized by City Councilwoman Nina Trasoff. Discussion of the concerns is ongoing. The merchants are making an effort to address objectionable behaviors by individuals and avoid demeaning all homeless persons.
 - **PTEH Advisory Board.** The subcommittee continues to work on formation of the PTEH Advisory Board.
4. **Transportation Program.** Lori Block reported that 14 agencies are currently reporting in a one-to-one match program up to \$500. This will account for \$7,000 of the \$17,000 available. Because \$10,000 of the available transportation funds must be spent by December 31, 2007, additional participants are needed. Participants discussed how to address the situation. Consensus was reached to extend the program to match funds for pre-paid gas cards as well as bus passes and taxi vouchers, and to extend invitations to participate to homeless service provider agencies outside of TPC. Participants were asked to suggest agencies to be alerted.
- **Next steps. a.)** Committee members will email additional suggestions to lori.block@ichtucson.org.
 - **b.)** Lori will extend invitations to suggested agencies and members of the Community Outreach Services Alliance (COSA)..
5. **Old Business.**
- **Timelines.** Linda will consult with Leslie Carlson to complete the PTEH timelines relevant to the committee's work, and distribute the resulting timelines.
 - **Responsibilities.** The Executive Committee will discuss who is appropriately responsible for specific items.
6. **New Business: Lottery Homeless Funds Distribution.** Beth reported that she participated in a meeting called by Mattie Lord on developing a process for spending \$1 million in lottery funds available this year. The enabling legislation states that the funds are to be used for emergency and transitional housing and related support services. The group addressed how to determine how the funds might be divided and best used. A survey was developed and is available on paper and online. Participants reached consensus to ask TPC members to fill out the paper survey at the next General Council meeting.
7. **Next Meeting:** .Wednesday, October 24a, 10:30 a.m., Primavera Foundation, 151 W. 40th Street.

Attendance

Name	Organization	Email
Jodie Barnes	City of Tucson	Jodie.barnes@tucsonaz.gov
Lori Block	Interfaith Coalition for the Homeless	ldblock@earthlink.net
Beth Carey	Southern Arizona AIDS Foundation	bcarey@saaf.org
Pat Carnes	Compass Healthcare	pcarnes@compasshc.org
Sherri Hutchinson	Tucson Centers for Women and Children	serri@tucsoncenters.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Barbara Montrose	CPSA	barbara.montrose@cpsa-rhba.org
Steven Nelson	Pima County, Jackson Employment Center	snelson@csd.gov
Nancy Panico	Open Inn	npanico@openinn.org
Val Quadros	La Frontera	vquadros@lafrontera.org
Adam Ragsdale	Primavera Foundation	aragsdale@primavera.org
Susanna Rodriguez	City of Tucson	Susanna.Rodriguez@tucsonaz.gov