
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

November 30, 2005 Minutes

Co-Chairs: Beth Carey & Nancy Panico

Next Meeting: December 28, 2005; 10:30 AM SAAF, 375. S. Euclid Avenue, Tucson

Recommendations for TPCH agenda:

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| <ul style="list-style-type: none">■ None (Motion on committee changes will be made by the Executive Council) |
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Report to TPCH General Meeting:
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| <ul style="list-style-type: none">■ Share information and updates on committee changes and activities, street count/shelter survey preparations, and monthly HMIS report to TPCH General Council. |
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TOPICS DISCUSSED:

1. Relationship Between Continuum of Services and Plan to End Homelessness Committees

- Bill Magnotto, TPCH Chairperson, attended the meeting to discuss the idea of folding the Plan to End Homelessness committee in with the Continuum of Services (CoS) committee, and turn the Plan's implementation over to the CoS committee with consultant assistance.
- The 10-Year Plan committee was created to develop the Plan and to set goals to end homelessness. Their work (and the report) is nearly complete, making that committee no longer needed. The CoS committee could now serve as the driving force that coordinates the Plan's goals with the gaps analysis, CoS activities, and Exhibit 1, and then combine it with the City and County's Consolidated Plan.
- It was further noted that in the CoS committee's work of monitoring and implementing the Plan, the committee may change or revise the Plan's goals as needed. Discussion occurred about the importance of community and business support, both politically and financially, to fully go forward with the Plan.
- Beth emphasized that with the increased responsibilities, more committee participation will be needed.
 - Ten-Year Plan committee members will be encouraged to join or participate in the CoS committee.
 - City and County representatives, Melissa Hartman and Gary Bachman were mentioned as individuals to be asked to initially serve on the committee, in addition to current City and County members, Jodi Barnes and Steven Nelson.
 - Beth mentioned that at the last meeting, the committee was looking into inviting more "front line" people. Steven Nelson offered to contact John Barnes at the Salvation Army.
 - Barbara expressed concern about the committee's meeting time (4th Wednesday of the month). It was recommended that "regulars" be contacted to find out the best day and time for meetings.
- Bill discussed the steps being taken to obtain the appropriate approvals of the proposed changes. He is seeking the CoS committee's acceptance of the idea, and will attend the Plan to End Homelessness committee's meeting next week to also discuss it with them. With their committee's approval too, the matter of folding the two committees into the CoS committee will be presented by the Executive Council to the TPCH General Council to vote upon at the December 8th TPCH Meeting. Members will further be encouraged to review the 10-Year Plan Report (posted online), and a TPCH vote to approve the Plan will occur at the TPCH General Meeting in January.
- The CoS committee approved the proposed changes that will be brought before the TPCH General Council to vote upon on December 8th. Additional comments concerned the amount of planning involved, as well as the need for more action. It was also stated that the change may help their image as a committee that addresses ALL homeless services (vs. being viewed as the "HUD committee").

2. Street Count and Shelter Survey / Bed Use Survey

- Beth reported on her attendance at a meeting in Phoenix on behalf of TPCCH and the CoS committee regarding the street count/shelter survey – which will be Tuesday, January 24, 2006.
- Mary Ochoa and Mary Pat Sullivan volunteered at the last meeting to oversee the planning of the street count/shelter survey (Barbara cannot participate.) They need to get together to get the process going.
- Victor Hudenko received feedback on how to make the forms and instructions clearer, and put together new forms (see handouts). The committee needs to review the survey forms and share any comments.
- BED USE SURVEY: Victor also asked Beth to ask the committee whether or not the Bed Use survey completed by TPCCH members is still needed. It was stated that the survey was initially used for inventory gathering and as a benchmark before HMIS, and was also another source of data for the gaps analysis (although Vic said he did not use it). The committee agreed that it is no longer needed to complete on a regular basis (and could perhaps be completed once every three years or so).

3. Coordination Process with Consultant

- Susan Trentham, Ph.D. will be the new TPCCH consultant, and a new staff person will be hired to perform minute-taking tasks. The main focus now is gathering and distributing needed information/files and arranging initial meetings among Susan, Beth, Nancy, Victor, and Mary and Mary Pat. More procedural planning can occur at next month's committee meeting after these initial activities take place. Victor has offered to help train Susan, and it was suggested that he be paid for this service.

4. SAMHSA & ACEH Conferences

- Barbara briefly reported on both conferences, stating that they were great. She obtained information on several homeless issues: substance abuse, mental illness, safe havens, practices, risk assessments, and evaluation. She further mentioned that several liaisons from the state attended the ACEH conference, with much interest in state plans, evaluations, clinics, and alternative ideas.

5. HMIS Update & Arizona Evaluation Project

- John Mott followed-up on the committee's request last month to prepare a monthly HMIS report to share with the TPCCH General Council. He presented a series of HMIS data summary reports for the group to review and give him a better idea of exactly what information they would like to have.
- The committee discussed agencies' participation in HMIS and some of the current challenges with the data collection and reporting. The committee is interested in knowing which agencies are actively participating and making an effort with HMIS. With respect to measures that demonstrate whether agencies are in compliance, John said they are in the process of developing them right now. He is sending information to ADOH tomorrow.

New Business:

-- None at this time.

Attendance

<i>Name</i>	<i>Organization</i>	<i>Email</i>
Beth Carey (Co-chair)	SAAF	bcarey@saaf.org
Mary Ochoa	DES/DBME	maryochoa@azdes.gov
John Mott	ATC/HMIS	jwmott@arizonatc.com
Bill Magnotto	La Frontera (Sonora House)	bmagnotto@lafrontera.org
Steven Nelson	Jackson Employment Center	snelson@csd.pima.gov
Paula Block	Travelers Aid	pblock@tatucson.org
Barbara Montrose	ADOH	barbara.montrose@cpsa-rhba.org